

Moving

Building Manager

If you wish to move in or move out, contact the Building Manager. The Building Manager will:

- Confirm your booking or help find an alternative day and time;
- Request that you sign the Booking Form;
- Enlighten you with the rules relating to moves;
- Confirm the location of your lift. There are six lifts and only one will access your apartment level;
- Install lift curtains to protect the lift car finishes;
- Inspect the lifts and common property for damage before and after your move-in.

The booking form can be found on this website under the tab “Forms”. Contact details for the Building Manager can be found under the tab “Contacts”.

Your Obligations

The following are items you need to attend to:

- make a booking with the Building Manager at least 48 hours prior to your move;
- sign all documents required by the Building Manager;
- ensure your removalist holds insurance to cover any damage to common property;
- check the dimension (see “Dimensions” below) to ensure that your furniture will fit in the lift;
- brief your removalist to not lean items against common walls to avoid damage;
- contact the Building Manager if lift curtains have not been installed;
- adhere to the designated time slot. If a time slot is not adhered to, a new booking will need to be made;
- loan your security card to the removal contractor to obtain access to your floor
- dispose of rubbish as directed by the Building Manager.

Loading Dock Facility

If your removalist requires the use of the loading dock facility, ensure that you advise them of the following:

- The maximum clearance height is 4,000mm;
- The dock is accessed via Pearl Street;
- The available timeslots are:
 - 9am – 12pm
 - 12pm – 3pm
 - 3pm – 6pm
 - 6pm – 9pm

Relevant Dimensions

Basement Car Park Height	2200 mm maximum height clearance	
Level 1 Car Park Height	2200 mm maximum height clearance	
Loading Bay Height	4000 mm maximum height clearance	
Loading Bay Main Entrance Width	9180 mm maximum width	
Loading Bay Depth	12300 mm maximum depth	
Turntable Diameter	8000 mm maximum	
Turntable Operating Capacity	30000 kilograms	
Turntable Operating Speed	12.5 m/minute	
Access Ramp Width	1830 mm	
Access Ramp Length	6000 mm	
Lift Dimensions	Door Width	980 mm
	Width	1360 mm
	Height	2080 mm
	Depth	1950 mm